

Northern California Angle Society of Orthodontists

SUMMARY OF REQUIREMENTS FOR MEMBERSHIP

I. Pre-Affiliate Process

- A. Qualifications
- B. Invitation
- C. Oral case report-(See Guidelines for Oral Case Reports-Attachment#6)

II. Affiliate Membership

III. Active Membership

- A. Regular attendance at Component meetings
- B. Written Reports on Six Cases: (see Guidelines for Written Case Reports- Attachment #7)
- C. Thesis or Paper
- D. Additional Tests
- E. Sponsor's responsibilities

I. Pre-Affiliate Process

A. Qualifications

A qualified candidate must have sufficient time out of residency to demonstrate the professionalism, quality of care and the ethical standards that we demand of Angle Society members. Therefore, candidates who are to be considered for Affiliate membership must be a minimum of five (5) years post-residency. Exceptions to this rule require a unanimous approval of the Board of Directors of the NorCal EHASO.

B. Invitation

Affiliate membership shall be by invitation only and such invitation shall be issued by the BOD of this Component as follows:

An Active member submits a request in writing to the BOD (see Attachment 3) through the Secretary of the NorCal EHASO to invite a prospective member to present an Oral Case Report as the first step in consideration for Affiliate membership. Upon unanimous approval of the NorCal EHASO Board of Directors, the applicant is invited to present an Oral Case Report at an upcoming membership meeting. Full time orthodontic faculty have an optional method (see Academic Option- Attachment #10).

C. Oral Case Report: Case selection

The prospective member, with the help of their sponsor, shall select three finished cases to be presented to the Clinical Evaluation Committee (CEC) with a one page write-up of each case. The Committee will select one of the three cases submitted, or ask for another case to be chosen for the Oral Case Report.

The sponsors and the CEC will assist the prospective member in organizing the Oral Case Report presentation to the membership. (See Guidelines for Oral Case Report-Attachment #6).

II. Affiliate Membership

Upon successful completion of the Oral Case Report and acceptance by a three-quarter ($\frac{3}{4}$) majority of the Board of Directors the candidate shall be proposed to the membership by mail or electronic ballot. Upon an affirmative three-quarter ($\frac{3}{4}$) vote of the membership entitled to vote, the applicant is elected to Affiliate membership and assigned two sponsors.*

III. Active Membership

A. Attendance

1. Regular attendance at Component meetings is a requirement for election to Active membership. If you are unable to attend a meeting, notify your sponsor and the Secretary or the President by E-mail or written notice and explain your absence.
2. Regular attendance at the National Biennial meeting is strongly recommended and attendance at one biennial is required for Active membership.

B. Case Reports

Following the successful presentation of an Oral Case report, the newly elected Affiliate Member, with the help of their sponsors, will select ten (10) cases to be presented to the Clinical Evaluation Committee. (See Guidelines for Written Case Reports-Attachment #7).

The Clinical Evaluation Committee will select six (6) cases to follow. The Affiliate will give an oral progress report for four (4) of the six (6) cases annually.

Following completion of the six written case reports, the cases are presented to the Clinical Evaluation Committee for approval. The BOD will then make final approval before the case Presentations are made by the Affiliate to the general membership at a regular meeting.

C. Paper

1. The Affiliate member shall submit, during the period of his Affiliate membership, a written contribution suitable for consideration for publication in the ANGLE ORTHODONTIST*.
2. The subject of the paper must be approved by the Thesis Committee.
3. Possible categories for the thesis subject matter include:
 - a). An original investigation of some aspect of orthodontics. This investigation would have the following components:
 - 1). A testable hypothesis;
 - 2). A thorough review of the literature pertaining to previous or related work in that area;
 - 3). A methods section describing: exactly how the sample was obtained (if clinical), the measurement methods(s) and measurement error, and what statistical analysis was used;
 - 4). A results section;
 - 5). A discussion section which examines the results obtained in relation to previous work and the significance (or lack of) of the study in relation to orthodontic diagnosis or treatment.

- b). A thorough review of the literature on some clinical or basic research aspect of orthodontics.
 - c). An in-depth analysis of a problem or subject that would be of interest to the members of the NorCal EHASO. Examples could be motivational techniques, attracting and retaining a new practice associate or other aspects of clinical practice. The topic would represent a new concept, methodology or protocol not published in the orthodontic literature. This would include a thorough review of all of the literature related to the thesis subject.
4. The project must be an original paper and not one prepared previously for another purpose. It must be approved by the Thesis Committee within three months (3) of completion of the Written Case Report Requirement. An interim progress report is due within twelve (12) months.
 5. The paper is submitted to the Thesis Committee in a publishable form (double spaced with appropriate illustrations). A discussor will be assigned by the Thesis Committee. The oral presentation to the Northern California Component is scheduled approximately three months later.

Timetable for Completion of Affiliate Membership

EVENT	INTERVAL FOLLOWING PRECEDING EVENT	TOTAL ELAPSED TIME
ACCEPTANCE TO BECOME AN AFFILIATE MEMBERSHIP		
FIRST CASE REPORT TO CEC	4 MONTHS	4 MONTHS
SIX CASES TO CEC	5 MONTHS	9 MONTHS
CASE DISPLAY TO MEMBERSHIP	NEXT REGULAR MEETING	VARIABLE
THESIS APPROVAL	3 MONTHS	12 MONTHS
THESIS PROGRESS REPORT	9 MONTHS	21 MONTHS
THESIS TO DISCUSSER	12 MONTHS	33 MONTHS
THESIS PRESENTATION	3 MONTHS	36 MONTHS
BOARD APPROVAL	NEXT BOARD MEETING	VARIABLE
APPROVAL OF MEMBERS	VARIABLE	VARIABLE
RECEIVE CERTIFICATE OF MEMBERSHIP	NEXT REGULAR MEETING	VARIABLE

D. Additional Tests

The Board of Directors or Executive Committee of the EHASO or the Board of this component may give such additional tests, either written, oral or practical, as any of said bodies shall deem necessary in order to determine the qualifications for regular membership of any Affiliate member.*

E . Sponsor's Responsibilities:

1. Remember that Clinical Excellence is the hallmark of the Angle Society.
2. Know the prospective member and the quality of their orthodontic treatment well; visit their office to observe first hand the level of clinical excellence practiced, before presenting their name to the board.
3. Assist the prospective member with the selection of the three cases to be presented to the CEC for choosing a case for the Oral Case Report.
4. Assist the prospective member in the preparation of the Oral Case Report.
5. Help develop a line-item schedule to assure that the newly elected Affiliate member will complete the membership requirements in 36 months.
6. Initiate an early and ongoing discussion to help the Affiliate Member identify an appropriate subject to satisfy the Thesis or Paper Requirement as they prepare the Six Written Case Reports.
7. Assist the Affiliate Member with the selection and preparation of the six cases for the Written Case Reports. You will give a report to the CEC chair on the progress of treatment of the Affiliate's cases every six months.
8. Do not abandon the Affiliate Member, stay with them and encourage them throughout the 36 month process.

* As per Bylaws of Northern California Angle Society of Orthodontists

Original Document: June 2000 Dr. Roger Boero, Chair, CEC

Revised: May 2005 Dr. Bill Odom, Chair Pro-Tempore, CEC

Revised: February 2008 Dr. Greg Wadden, Chair, CEC

Revised: April 2010 Dr's Boero, Aubert, Kai, Lieber and Wear